LOGIN

The login panel allows only authorized users to log into the system. The menus available to individual users after successful log in are based on the privileges assigned to them by the Administrator.

To **Login** to Corporate Banking:

1. Open the internet banking corporate login portal in your web browser.

	Important	Security Notice:
Ensure following	ng before logging in	
1. URL addre 2. Do not en 3. You have	ss on the address bar of your internet brows ter login or other sensitive information in any verified the security certificate by clicking on	er begins with https pop up window. the padlock icon on your internet browser.
Username: Password:	Your password has been set. Please login with your new username and password.	NIBL eBanking
Terms and Condi	tions	© 2018 NIBL Bank. All Rights Reserved.

- 2. Enter the **Username** and **Password** and click the **Login** button.
- 3. You will now be logged in as the user.

ADVICE GENERATION	Account Info	Account Info						
IANAGE ACCOUNT	F1Soft International	F1Soft International						
TATEMENT	Account Number	Scheme Code	Available Balance	View				
ISER	00101010061912	CAGN1	251,858.12	Statement				
	00101010061921	CAGN1	30,331.29	Statement				

The screen will display the details of the account in the right pane and a list of menus will be available on the left.

VIEW PROFILE

Logged in users can view the details of their current profile. The information listed in the User Profile will include **Name**, **Username**, **Customer Code**, **Email Address**, **Mobile Number** and **Created Date**.

To View User Profile:

- 1. Click on **VIEW PROFILE** in the left navigation pane.
- 2. Complete information of the current user profile is displayed as below.

User Profile				
Name F1Soft International	Username bipin.shrestha@f1soft.com			
Customer Code 000190497	Email Address bipin.shrestha@f1soft.com			
Mobile Number 9841014902	Created Date/Time 2018-04-01 15:02:18			

CHANGE PASSWORD

Users are advised to take precautions to keep their passwords safe at all times and change it on a regular basis. Logged in users can change their login password from within the system anytime.

To Change User Password:

- 1. Click on **CHANGE PASSWORD** in the left navigation pane.
- 2. Fill in the passwords in the box and click the Change button.

Change Password					
Old Password					
New Password					
Confirm Password					

3. A message will be displayed confirming that the password was successfully changed.

LOGOUT

Users are advised to always logout of the system upon completion of a session or if they require leaving the system unattended.

To Logout:

- 1. Click the Logout button in the left navigation pane.
- 2. You will be taken back into the main corporate banking login screen.

VIEW ACCOUNT INFO AND STATEMENTS

Users can view the Account Information and view, print or download the Account Statements if the Administrator has permitted such operation for them. A date range can be specified to show the statement for a particular time period. The main page also has an existing panel to show a brief view of their account balance.

To View Account Information

- 1. Click on **ACCOUNT INFO** sub-menu under **ACCOUNT** menu in the main screen.
- 2. A summary of all account information available to you is displayed with Account Number, Scheme Code and Available Balance.

Account Info					
F1Soft International					
Account Number Scheme Code Available Balance View					
00101010061912	CAGN1	251,858.12	Statement		
00101010061921	CAGN1	30,331.29	Statement		

To View Account Statements

1. Click on **STATEMENT** sub-menu under **ACCOUNT** menu in the main screen. Alternately click on the **Statement** link for the corresponding account number if already viewing the Account Info.

Account Info					
F1Soft International					
Account Number	Scheme Code	Available Balance	View		
00101010061912	CAGN1	251,858.12	Statement		
00101010061021	CAGN1	30.331.29	Statement		

2. Enter the **From Date** and **To Date** to specify the date range to be shown in the Statement for. Select the **Account Number** and click the **Show** button.

Statement					
From Date	Mar 2, 2018				
To Date	Apr 2, 2018				
Account Number	Select Account				

3. The Statement for the specified date range is displayed on-screen.

								🖨 🧰 🔤
Accou	int Number :						Accou	int Interest Rate :
Accou	int Name :							Accrued Interest :
Curre	ncy :							
		1						
S.N	Transaction Date	Description	Check No.	Debit	Credit	Balance	Value Date	Transaction ID
1		Opening Balance	-	-	-	0.00	03/02/2018	-
2		Closing Balance	-	-	-	0.00	04/02/2018	-
) –

- 4. Click on the Print \rightleftharpoons icon to print the full statement.
- 5. To export the entire statement to a PDF file, click on the 🔤 icon at the top. Follow the onscreen prompts in the dialog box to save it to your PC.
- 6. To export the entire statement to an Excel file, click on the icon at the top. Follow the on-screen prompts in the dialog box to save it to your PC.

User Management

The **USER** menu allows Administrators to create and manage user accounts for the system. The **Create User** menu allows admins to can create different categories of users for the system by assigning account privileges to their accounts based on the roles they will perform. The **Manage User** menu allows main user to **Search, Change Login Info, Block, Unblock** or **Delete** other users. Only system administrators hold the rights for user management in the system.

CREATE USER

Users can perform internet banking operations in the corporate banking system based on the privileges assigned to them during user creation. Only the menus that they are assigned become available to them when they log into the system.

To Create New User:

- 1. Click on **CREATE USER** under **USER** menu in the main screen.
- 2. The new user creation form is displayed on screen as below.

Create User	
Username	user1@f1soft.com
Password	
Mobile Number	9841014902
Email Address	user1@f1soft.com
Services	
	ADVICE GENERATION
	DEBIT ADVICE
	CREDIT ADVICE
	ACCOUNT
	ACCOUNT INFO
	STATEMENT
	BATCH TRANSACTION
	TRANSACTION INITIATION
	TRANSACTION REPORT
	SALARY
	SALARY SHEET
	SALARY APPROVAL
	SALARY REPORT
	EMPLOYEE
	EMPLOYEE INFO INDIVIDUAL
	EMPLOYEE INFO BULK
	MODIFY EMPLOYEE
	VIEW ALL EMPLOYEE

- 3. Fill in the required details for User Name, Password, Mobile Number and Email Address.
- 4. Choose the **Services** you want to make available for this user by selecting the check boxes and click the Next button.
- 5. Select check-boxes to assign required Account Privileges to this user account.

Account Privilege						
S.N	Account Number	Transaction From	View Summary	View Statement		
1	00101010061912					
2	00101010061921					

- 6. Click the Create button.
- 7. A message will confirm that the New Corporate User was successfully created.

The users will require to reset their login and transaction passwords upon first login.

SEARCH USER

Administrators can search for users already created and view details of their profile by using this function. It serves as a quick method to find the details of any particular user if there are multiple users created for the system.

To Search for User:

- 1. Click on **MANAGE USER** under **USER** menu.
- 2. Enter full or part of the Username to search for and click the Search button.

Manage User	
User Name	

3. If user is available, a table with information matching to the search result is displayed.

S.N	Username	Created Date/Time	Mobile Number	Last Logged In Date/Time	Actions
1	user1@f1soft.com	2018-04-01 15:11:50	9841014902	2018-04-02 11:11:28	Change Login Info Block Delete
2	user2@f1soft.com	2018-04-01 17:26:39	9841014902	2018-04-04 13:54:35	Change Login Info Block Delete
3	user3@f1soft.com	2018-04-02 12:25:36	9841014902	2018-04-02 12:33:58	Change Login Info Block Delete

4. The following message is displayed if there are no results.

No user available of such username.

CHANGE USER LOGIN INFO

Administrators can change the Mobile Number and Email Address for existing users in the system and reset their Login and Transaction passwords when required. This helps in maintaining updated information of all users.

To Modify Login Information for Users:

- 1. Click on MANAGE USER under USER menu. A list of all available users is displayed.
- 2. Find the User whose login information you want to modify and click on the corresponding **Change Login Info** link under Action column.

5.N	Username	Created Date/Time	Mobile Number	Last Logged In Date/Time	Actions
1	user1@f1soft.com	2018-04-01 15:11:50	9841014902	2018-04-02 11:11:28	Change Login Info Block Delete
2	user2@f1soft.com	2018-04-01 17:26:39	9841014902	2018-04-04 13:54:35	Change Login Info Block Delete
3	user3@f1soft.com	2018-04-02 12:25:36	9841014902	2018-04-02 12:33:58	Change Login Info Block Delete

3. Enter the **Mobile Number** or **Email Address** or both to change.

Manage Login Information					
Username	user1@f1soft.com				
Mobile Number	9841234567				
Email Address	demo_user@f1soft.com				

- 4. Click Update button.
- 5. A message will be displayed confirming that the user details were successfully modified.

To Reset Login Password:

- 1. Click on MANAGE USER under USER menu. A list of all available users is displayed.
- 2. Find the User whose login password you want to change and click on the corresponding **Change Login Info** link under Action column.

S.N	Username	Created Date/Time	Mobile Number	Last Logged In Date/Time	Actions
1	user1@f1soft.com	2018-04-01 15:11:50	9841014902	2018-04-02 11:11:28	Change Login Info Block Delete
2	user2@f1soft.com	2018-04-01 17:26:39	9841014902	2018-04-04 13:54:35	Change Login Info Block Delete
3	user3@f1soft.com	2018-04-02 12:25:36	9841014902	2018-04-02 12:33:58	Change Login Info Block Delete

3. Enter the **New Password** and **Confirm Password** in the Login Password change box. Make sure both are the same.

Login Passwor	đ	
New Password		
Confirm Password		

4. Click the Change button.

5. A message will be displayed confirming that the login password for the user was successfully changed.

To Reset Transaction Password:

- 1. Click on **MANAGE USER** under **USER** menu. A list of all available users is displayed.
- 2. Find the User whose transaction password you want to change and click on the corresponding **Change Login Info** link under Action column.

S.N	Username	Created Date/Time	Mobile Number	Last Logged In Date/Time	Actions
1	user1@f1soft.com	2018-04-01 15:11:50	9841014902	2018-04-02 11:11:28	Change Login Info Block Delete
2	user2@f1soft.com	2018-04-01 17:26:39	9841014902	2018-04-04 13:54:35	Change Login Info Block Delete
3	user3@f1soft.com	2018-04-02 12:25:36	9841014902	2018-04-02 12:33:58	Change Login Info Block Delete

3. Enter the **New Password** and **Confirm Password** in the Transaction Password change box. Make sure both are the same.

Transaction Pa	ssword	
New Password	•••••	
Confirm Password	•••••	

- 4. Click the Change button.
- 5. A message will be displayed confirming that the transaction password for the user was successfully changed.

BLOCK / UNBLOCK USER

Administrators can block and unblock any existing user from using the system when required to restrict or re-instate their access to the services. Only the administrators hold the rights to block/unblock a user. This also allows to check which users are blocked and which are unblocked in the system. Blocked users are denied access to the system and can gain access only after the Administrator unblocks their account.

To **Block** User:

- 1. Click on MANAGE USER sub-menu under USER menu. A list of all available users is displayed.
- 2. Identify the User whose login you want to block and click on corresponding **Block** link under Action column.

S.N	Username	Created Date/Time	Mobile Number	Last Logg <u>ed</u> In Date/Time	Actions
1	user1@f1soft.com	2018-04-01 15:11:50	9841014902	2018-04-02 11:11:28	Change Login Info Block Delete
2	user2@f1soft.com	2018-04-01 17:26:39	9841014902	2018-04-04 13:54:35	Change Login Info Block Delete
3	user3@f1soft.com	2018-04-02 12:25:36	9841014902	2018-04-02 12:33:58	Change Login Info Unblock Delete

3. A dialog box will appear to let you confirm the operation. Click the OK button.

4. A message will be displayed confirming that the user was successfully blocked.

To **UnBlock** user:

- 1. Click on MANAGE USER sub-menu under USER menu. A list of all available users is displayed.
- 2. Identify the User whose login you want to unblock and click on corresponding **Unblock** link under Action column.

S.N	Username	Created Date/Time	Mobile Number	Last Logg <u>ed</u> In Date/Time	Actions
1	user1@f1soft.com	2018-04-01 15:11:50	9841014902	2018-04-02 11:11:28	Change Login Info Block Delete
2	user2@f1soft.com	2018-04-01 17:26:39	9841014902	2018-04-04 13:54:35	Change Login Info Block Delete
3	user3@f1soft.com	2018-04-02 12:25:36	9841014902	2018-04-02 12:33:58	Change Login Info Unblock Delete

3. A dialog box will appear to let you confirm the operation. Click the OK button.

1) Home Page

🚊 Welcome, mcc10gmail.com					
ACCOUNT	Account Info				
ADVICE GENERATION					
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View
EMPLOYEE	0	CAGN1		EUR 1,006.41	Details Statement
	0 67	CAGN1		USD 22,444.43	Details Statement
SALARY	0	SBSTF		NPR 589,134.34	Details Statement

2) View Account Details - click on "Details"

2 Welcome, mcc1@gmail.com						
ACCOUNT	Account Info					
ADVICE GENERATION						
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View	
MPLOYEE	00	CAGN1		EUR 1,006.41	Details statement	
	00	CAGNI		USD 22,444.43	Details Statement	
SALARY	0	SBSTF		NPR 589,134,34	Details Statement	

💄 Welcome, mcc1@gmail.com			
ACCOUNT	Account Detail		1
ACCOUNT INFO STATEMENT	Account Holder Name	Account Number	
ADVICE GENERATION	Account Type STAFF SAVINGS ACCOUNT	Account Opening Date / Time 2008-11-09 00:00:00.0	
BATCH TRANSACTION	Account Currency NPR	Account Balance 589,134.34	
SALARY	Interest Rate 3.50	Available Balance 589,134.34	
VENDOR	Sanction Limit	Lien Amount 0.00	
VENDOR TRANSACTION	Last Transaction Date 2018-09-13 00:00:00.0	Is Dormant failse	

3) View Statement

a) View Statement- Click on "STATEMENT" under "ACCOUNT" or "Statement"

ACCOUNT	Account Info					
ACCOUNT INFO STATEMENT	RUPAK KHADKA					
ADVICE GENERATION	Account Number	Scheme Code	Available Balance		View	
	0 27	- CAGN1		EUR 1,006.41	Details Statement	
BATCH TRANSACTION	0	CAGN1.		USD 22,444.43	Details Statement	
EMPLOYEE	0	SBSTF		NPR 589,134.34	Details Statement	
SALARY						

b) Select Date Range and Account Number

ACCOUNT	Statement
ACCOUNT INFO STATEMENT	From Date Jun 1, 2018
ADVICE GENERATION	To Date Oct 24, 2018
BATCH TRANSACTION	Account Number Dimensional v
EMPLOYEE	Show
SALARY	

CCOUNT	Statemer	nt							
ACCOUNT INFO STATEMENT	From Date	Jun 1, 2018	=						
DVICE GENERATION	To Date	Oct 24, 2018	=						
TCH TRANSACTION	Account Nur	nber 0	2 🔻						
IPLOYEE		Show							
ARY									
NDOR	Account No	umber :						Aco	ount Interest Rate : 3.509
NOOP TRANSACTION	Account Na	NPR							Accrued Interest : 2.10
INDOK TRANSMETTON	- contend -								
Change Password	SJN	Transaction Date	Description	Check No.	Debit	Credit	Balance	Value Date	Transaction ID
	1.1		Counting Balleners						
Logout			Opening Balance				580.34	2018-06-01	
Logout	2	2018-06-01	Statement		100.00		580.34 480.34	2018-06-01 N/A	5439207
a Logout	2	2018-06-01 2018-06-01	Statement Statement2	-	100.00	-	580.34 480.34 280.34	2018-06-01 N/A N/A	5439207 5439208
Logout	2	2018-06-01 2018-06-01 2018-06-28	Statement Statement Statement2 Statement		100.00 200.00 100.00	-	580.34 480.34 280.34 180.34	2018-06-03 N/A N/A	5439207 5439208 5440053
Logout	2 3 4 5	2018-06-01 2018-06-01 2018-06-28 2018-09-13	Statement Statement Statement 111	- - - - - -	100.00 200.00 100.00 111.00	*	580.34 480.34 280.34 180.34 69.34	2018-06-03 N/A N/A N/A N/A	5439207 5439208 5440053 5452086
Logout	2 3 4 5 6	2018-06-01 2018-06-01 2018-06-28 2018-09-13 2018-09-13	Statement Statement Statement 111 113	* *	100.00 200.00 100.00 111.00 113.00	•	550.34 480.34 280.34 180.34 69.34 -43.66	2018-06-03 N/A N/A N/A N/A	5439207 5439208 5440053 5452086 5452087
Logout	2 3 4 5 6 7	2018-06-01 2018-06-01 2018-06-28 2018-09-13 2018-09-13 2018-09-13	Statement Statement Statement 111 113 114		100.00 200.00 100.00 111.00 113.00 114.00		550.34 480.34 280.34 180.34 69.34 -43.66 -157.66	2018-06-03 N/A N/A N/A N/A N/A N/A	5439207 5439208 5440053 5452086 5452087 5452088
Logout	2 3 4 5 6 7 8	2018-06-01 2018-06-01 2018-06-28 2018-09-13 2018-09-13 2018-09-13 2018-09-13	Uppeng soarce Satement Statement2 Statement 111 113 114 211		100.00 200.00 100.00 111.00 113.00 114.00 211.00		580.34 480.34 280.34 180.34 69.34 -43.66 -157.66 -368.66	2018-06-01 N/A N/A N/A N/A N/A N/A	5438207 5438208 5440053 5452086 5452087 5452088 5452088
Bi Logout	2 3 4 5 6 7 8 9	2018-06-01 2018-06-01 2018-06-08 2018-06-13 2018-09-13 2018-09-13 2018-09-13 2018-09-13	Statement Statement Statement III III III III III III III III III I	* * *	100.00 200.00 100.00 111.00 113.00 114.00 211.00 212.00		580.34 480.34 280.34 180.34 69.34 -45.66 -157.66 -388.66 -580.66	2018-06-01 N/A N/A N/A N/A N/A N/A N/A	5439207 5439208 5440053 5442086 5442086 5442088 5452082 5452082 5452082

4) Generate Advice

a) Click on "DEBIT ADVICE" or "CREDIT ADVICE" under "ADVICE GENERATION"

Welcome, mcc1@gmail.com				
ACCOUNT	Account Info			
ADVICE GENERATION	ADKA			
DEBIT ADVICE	Account Number	Scheme Code	Available Balance	Vine
CREDIT ADVICE	00 27	CAGN1	EUR 1.006.41	Details Statement
BATCH TRANSACTION	00	CAGNI	USD 22,444,43	Details Statement
EMPLOYEE	0	58STF	NPR 589,134.34	Details Statement
PALADA				
SALART				
ENDOR				
ENDOR TRANSACTION				
-				
A Change Password				

b) Select Date and Account Number

मेपाल इन्मेष्टमेपट वैकलि NEPAL INVESTMENT BANK LTD Troly a Wepall Bank		NIBL eBanking
Welcome, mcc10gmail.com ACCOUNT ADVICE GENERATION	Debit Advice	
DEBIT ADVICE CREDIT ADVICE BATCH TRANSACTION	Account Number J	
EMPLOYEE SALARY VENDOR		
VENDOR TRANSACTION Change Password Logout		
Home Terms and conditions		© 2018 Nepal Investment Bank Limited. All Bights Reserved.



- 5) Batch Transaction
- a) Transaction Flow
 - The transaction requires a 'Maker' user to create transaction and TWO 'Checker' users to approve the Transaction.
 - The transaction is auto created once approved by both Checkers.
 - The transaction cannot be cancelled once approved by both 'Checker' users.
 - The transaction created can be cancelled by any user.
- b) Create Transaction (Login as 'Maker') Click on "TRANSACTION INITIATION" under "BATCH TRANSACTION"

ACCOUNT	Account Info					
ADVICE GENERATION	IA		The second second			
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View	
TRANSACTION INITIATION	00	CAGN1		EUR. 1,006.41	Details Statement	
TRANSACTION REPORT	1001	CAGN1		USD 22,444.43	Details Statement	
EMPLOYEE	00	SESTE		NPR 589,134.34	Details Statement	
SALARY						

c) Select "From Account", enter "Remark" and click "Add Txn Details" (Bulk Transactions explained below).

ACC	IOUNT	Transaction In	nitiation
ADV	/ICE GENERATION		Balance : NPR 589,134.34
BAT	CH TRANSACTION		
TRA	INSACTION INITIATION	From Account	
TRA	INSACTION REPORT	Pamark	TECT4
EMP	PLOYEE	Aginark	1011
SAL	ARY		Add Txn Detail Excel Txn Detail
VEN	IDOR		

- d) Enter the Account Number and Amount and click "Initiate Payment"
 - To add additional transactions, click "Add Txn Detail".
 - To remove transactions tick on "Select" and click "Remove Txn Detail".

DVICE GENERATION		Balance	: NPR 589,134.34			
TCH TRANSACTION						
RANSACTION INITIATION RANSACTION REPORT	From Account	0				
MPLOYEE	Remark	TESTI				
ALARY	Total Amount	: 357.00				
		Salat	To Account	Currency Code	Amount	Dimension of
NDOR	5.8					
INDOR TRANSACTION	5.0	10	6	NPR	123.00	123

e) Click "Proceed"

ACCOUNT	Transactio	on Initiation					
ADVICE GENERATION							
BATCH TRANSACTION	Batch Tr	ansaction Details					
TRANSACTION INITIATION							
TRANSACTION REPORT	-S.N	From Account:	To Account Name	To Account No	Currency Code	Total Amount	Remarks
IPLOYEE	1 0		No. of the second second		NPR.	123.00	123
APLOYEE	1 0				NPR NPR	123.00 234.00	123 234
APLOYEE MARY	1 0	Proceed			NPR NPR	123.00 234.00	123 234

f) Enter Transaction Password

ACCOUNT	Transaction Initiation
ADVICE GENERATION	
BATCH TRANSACTION	Transaction Pessond
TRANSACTION INITIATION	Confirm
TRANSACTION REPORT	
EMPLOYEE	

g) Enter OTP and click "Confirm"

ACCOUNT	Transaction Initiation
ADVICE GENERATION BATCH TRANSACTION TRANSACTION INITIATION	A code has been sent on your registered mobile number and to your email address. Enter the code to approve the transaction.
TRANSACTION REPORT EMPLOYEE SALARY	Confirm

h) Verify Transaction – (Login as 'Checker') click on 'TRANSACTION APPROVAL' under 'BATCH TRANSACTION'

ACCOUNT	Account Info						
BATCH TRANSACTION	RUPAK KILADKA						
TRANSACTION APPROVAL	Account Number	Scheme Code	Available Italance		View		
TRANSACTION REPORT	00	CAGNI		EUR 1,005.41	Details Statement		
HPLOYEE	00	CAGNI		USD 22,444.43	Details I Statement		
ALARY	0	5857F		NPR 568,420.34	Details Statement		
VENDOR							

i) Approval lists are displayed. Select date range to filter data.

er User Remark	Action
m, acc3@gmail.com TEST1.	Detai Approv Rejec

j) Click on "Detail" to view the details

TCH TRANSACTION RANSACTION APPROVAL RANSACTION REPORT	From Date	Oct 1, 2018 Oct 23, 2018 Show]=						
LARY NDOR NDOR TRANSACTION	Transaction	n Approval ^{ate :} Initiated By <mark>the</mark>	From A/C	Total Amount	Total Approver No	Approved By	Remaining Approver User	Remark	Actions
Change Password	1 2018-10-2	3 mcc1@gmail.com	00105140008992	357.00	3		acc1@gmail.com, acc2@gmail.com, acc3@gmail.com	TEST1	Detail Approve Reject
	Batch Tran	saction Details							
	50 1	To Account Name		To Account Number	123	Remark	Currency Code NPR 123.0	Total Am	iount
	2			_	234		NPR 234.0	xà.	

k) Click on "Reject" to reject the transaction. A reasons needs to be provided.

ACCOUNT BATCH TRANSACTION	Transaction Reject	
TRANSACTION APPROVAL TRANSACTION REPORT EMPLOYEE	Reason Submit Cancel	
SALARY		_
VENDOR VENDOR TRANSACTION		

I) Click on "Approve" to approve the transaction and enter the transaction password.

	ACCOUNT	T	
	BATCH TRANSACTION	Transaction	Approval
		Transaction	
L	TRANSACTION APPROVAL	Fassword	
L	TRANSACTION REPORT		Submit
	EMPLOYEE		

m) Enter OTP and click "Submit"



- n) Login as the second checker and approve the transaction. (Repeat steps 'h' to 'm')
- o) After approval of second checker the transaction status can be viewed by clicking "TRANSACTION REPORT" under "BATCH TRANSACTION"

TRANSACTION REPORT		_		_	_				_	_	_	_
IMPLOYEE	5.0	From A/C	Initiated Date	Finialized Date	Initiated By	Remark	Total Amount	Approved By	Final Approver	Remaining Approver User	Status	Action
ALARY	1	00105140008992	2018-10-23	2018-10-23	mtc1@gnail.com	TESTI	357,00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all users	Completed	View Detai
ENDOR	2	00105140008992	2018-10-23	2018-10-23	mic1@gmail.com	TEST1	357.00	acc1@gmail.com	acc1@gmail.com	Approved by all users	Completed	View Detai
ENDOR TRANSACTION	3	00101010030927	2018-10-12	2018-10-12	mcc2@gmail.com	Test8	473.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all users	Completed	View Deta
2	4	00101010030927	2018-10-12	2018-10-12	mcc1@gmail.com	Test8	473.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all users	Completed	View Deta
Change Password	5	00101010058487	2018-10-12	2018-10-12	mcc2@gmail.com	Test7	473.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all users	Completed	View Deta
Logout	6	00105140008992	2018-10-12	2018-10-12	mcc1@gmail.com	Test6	423.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all users	Completed	View Deta
	7	00101010030927	2018-10-12	2018-10-12	mcc1@gmail.com	Test4	231.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all users	Completed	View Deta
	8	00105140008992	2018-10-12	2018-10-12	mcc1@gmail.com	Test3	227.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all users	Completed	View Deta
	9	00105140008992	2018-10-12	N/A	mcc1@gmail.com	Test2	112.00	acc1@gmail.com		acc2@gmail.com ,acc3@gmail.com		View Deta
	10	00105140008992	2018-10-12	2018-10-12	mcc1@gmail.com	Test1	111.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all users	Completed	View Deta

- 6) Batch Transaction Bulk
- a) Transaction Flow
 - The transaction requires a 'Maker' user to create transaction and TWO 'Checker' users to approve the Transaction.
 - The transaction is auto created once approved by both Checkers.
 - The transaction cannot be cancelled once approved by both 'Checker' users.
 - The transaction created can be cancelled by any user.
- b) Select "From Account", enter "Remark" and click "Excel Txn Detail"

ACCOUNT	Transaction I	nitiation
ADVICE GENERATION		Balance : NPR 588,777.34
BATCH TRANSACTION		
TRANSACTION INITIATION	From Account	
TRANSACTION REPORT	Romark	TEST7
EMPLOYEE	TACHOR IS	1 hudte.
SALARY		Atid Txn Detail Excel Txn Detail
VENDOR		

c) Click on "Generate Excel Sample To Upload Batch Transaction" to generate a sample

ACCOUNT	Corporate Payment
ADVICE GENERATION	Balance :NPR 588,420.34
TRANSACTION INITIATION	From Account
EMPLOYEE	Remark TEST2
SALARY	Generate Excel Sample To Unload
VENDOR	Baton Transaction.
VENDOR TRANSACTION	

d) Enter the transactions details in the generated Excel

Paste Clipboard r.	Calibri B I U - Fe	• 11 •	A A		ぞ・ 三型 Aligne	Wrap Text	Center -	General CT = 96 + Number	*28 -28	Condition	I Format as Table -	Normal Good Styles	Bad	rai	Inse	t Delet	e Format	∑ AutoSum ∰ Fill - & Clear + E	* A Z Y Sort & Filter *	P Find & Select 7		*
09 *	$\sim -f_{\rm c}$																					•
A	в	c	D	E	F	G	н	1	1	к	L	м	N	D P		a	R	5	т	U	v	w -
2 To Account Number	Currency Code	Amount	Remarks	1																		-
3 0	NPR	111	Remarks1	-																		
S	inere		Inemarksz.																			

e) Click on "Upload Transaction Record"

ACCOUNT	Corporate Payment
BATCH TRANSACTION	Balance :NPR 580,420.34
TRANSACTION INITIATION TRANSACTION REPORT	From Account
EMPLOYEE	Remark TEST2
SALARY	Generate Scola Samole 10 Veload
VENDOR	Earth Transaction.
VENDOR TRANSACTION	🔶 Upload Transaction Record

f) Click "Upload"

ACCOUNT	Corporate Pave	nent			
ADVICE GENERATION		Palanca INDD SPP	420.24		
BATCH TRANSACTION	- 1	balance INPR 300,	420.54		
TRANSACTION REPORT	From Account		•		
EMPLOYEE	Remark	TEST2	1		
SALARY	Generate Excel Sample To Upload				
VENDOR	Batch Transaction.				
VENDOR TRANSACTION	Upload		X Clear All		
	Sample-Batch-Excel	xelk.(C)	Deleta		

g) Click "Initiate Payment"

CH TRANSACTION		Balance :NPR 588,420.34				
ANSACTION INITIATION ANSACTION REPORT	From Account					
PLOYEE	Remark	TEST2				
LARY	Generate Excel					
NDOR	Batch Transaction.					
ENDOR TRANSACTION		le l	X Clear All			
Change Password	Sample-Batch-Excel Done	(3).X0x	Clear			
Logout						
	Total Amount : 333	.00				
	Total Amount : 333	.00 Account Name	То Ассония	Currency Code	Amount	Remark

h) Enter Transaction Password

	Corporate Pa	yment
BATCH TRANSACTION	Transaction Password	······
TRANSACTION INITIATION TRANSACTION REPORT		Confirm

i) Enter OTP

ACCOUNT ADVICE GENERATION	Corporate Payment	
BATCH TRANSACTION	A code has been sent on your registered mobile number and to your email address. Enter the code to approve the transaction.	
TRANSACTION INITIATION TRANSACTION REPORT	OTP Code II/20/2	
EMPLOYEE	Confirm	

j) Verify Transaction – (Login as 'Checker') click on 'TRANSACTION APPROVAL' under 'BATCH TRANSACTION'

ACCOUNT	Account Info			
BATCH TRANSACTION	RUPAK KHADKA			
TRANSACTION APPROVAL	Account Number	Scheme Code	Available Ralance	View
TRANSACTION REPORT		CAGN1.	EUR 1.005.41	Details Statement
EMPLOYEE		CAGN1	USD 22,444.43	Details Statement
SALARY		SBSTF	NPR 588,420.34	Details Statement
VENDOR				

k) Approval lists are displayed. Select date range to filter data. Click on "Approve".

BATCH TRANSACTION TRANSACTION APPROVAL TRANSACTION REPORT	From Date	Oct 1, 2018 Oct 23, 2018							
MPLOYEE	Transaction								
ENDOR	SJI Initiated D	ate Initiated By	Trom A/C	Total Amount	Total Approver No	Approved By	Remaining Approver User	Remark	Action
NDOR TRANSACTION	1 2018-10-2	2 mcc1@omail.com	00105140008992	333.00	3		acc1@gmail.com, acc2@gmail.com, acc3@gmail.com	TEST2	Detail

I) Enter Transaction Password

Ľ	ACCOUNT	-	
L	BATCH TRANSACTION	Transaction	Approval
L	TRANSACTION APPROVAL	Transaction Password	
L	TRANSACTION REPORT		Submit
	EMPLOYEE	1	

m) Enter OTP

ACCOUNT BATCH TRANSACTION	Transaction Approval	
TRANSACTION APPROVAL TRANSACTION REPORT	A code has been sent on your registered mobile number and to your enail address. Enter the code to approve the transaction.	
EMPLOYEE	OTP Code y/2Tys	
SALARY	submit	

- n) Login as the second checker and approve the transaction. (Repeat steps 'j' to 'm')
- o) After approval of second checker the transaction status can be viewed by clicking "TRANSACTION REPORT" under "BATCH TRANSACTION"

7) Employee

VICE GENERATION

All employees need to enrolled into the system before salary sheet can be generated. Employee details can be entered individually or can be bulk uploaded.

a) Enter Individual Employee Details - click on "EMPLOYEE INFO INDIVIDUAL" under "EMPLOYEE"

ACCOUNT	Account Info					
ADVICE GENERATION	-					
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View	
MPLOYEE	E State Stat	CAGN1		EUR 1,006.41	Details Statement	
		CAGN1		USD 22,444.43	Details Statement	
		SBSTF		NPR 588,309.34	Details Statement	
Modify Employee View All Employee						

b) Enter the details and click create.

VICE GENERATION	Partileuro Manto	E an T	
	Employee Name	Empr	
TCH TRANSACTION	Account Number		
PLOYEE	Employee Address	AUTO .	
IPLOYEE INFO INDIVIDUAL	Employee Address	NIDL	
APLOYEE INFO BULK	Designation	AM	
DOLFY EMPLOYEE	Initial Data	0-11 2018	
EW ALL EMPLOYEE	Juneo Gate	0017,2010	
LARY		Create	
NDOR			

c) Enter Bulk Employee Details – click on "EMPLOYEE INFO BULK" under "EMPLOYEE"

ployee Info Individual

Corporate Employee record created successfully

ACCOUNT	Account Info				
ADVICE GENERATION					
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View
EMPLOYEE		CAGN1		EUR 1,005.41	Details Statement
END OVER THEO INDUCTION		CAGN1		USD 22,444.43	Details Statement
EMPLOTEE INFO INDUVIDUAL		SBSTF		NPR 588,309.34	Details Statement
EMPLOYEE INFO BULK					
MODIFY EMPLOYEE					
VIEW ALL EMPLOYEE					

d) Click "Generate Excel Sample To Upload Bulk Employee Record" to generate a sample excel.

ACCOUNT	Employee Info Bulk
ADVICE GENERATION	Generate Excel Samole To Upload
BATCH TRANSACTION	Bulk Equilationse Record.
EMPLOYEE	Refresh
EMPLOYEE INFO INDIVIDUAL	Add Corporate Employee Record
MODIFY EMPLOYEE	
VIEW ALL EMPLOYEE	
SALARY	
VENDOR	
VENDOR TRANSACTION	
Change Password	
a Logaut	

e) Enter the details of the employees (in excel) and click "Add Corporate Employee Record"

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Paste S Formet Painter Clipboard	Calibri + 11 B I U + LL + n Fort		🖗 · 🕞 Wrap T	ed General & Center • Gr • %	· ·		1	Calculatio		heck Cell	-		×	∑ AutoSum	· A.	0		
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011 ·	8 <i>6 1</i> 6																	
A	в	c	D	E	F	G	н	1	j	к	L	M	N	0	P	Q	R	5
2 Emp Name	Account No	Address	Designation	Joined Date														
3 Emp1		KTM	Officer	01-12-2018														
4 Emp2		KTM	Officer	02-12-2018														
5 Emp3		KTM	Officer	03-12-2018	-													
6 Eno4		KTM	Officer	04-12-2018														
7 Emp5		KTM	EUR	10-11-2014														1.1.1
8 Emp6		KTM	USD	01-12-2014														1.1
9 Emp7		MBL	AM	01-10-2018														

f) Click Upload

ACCOUNT	Employee Info Bulk	
ADVICE GENERATION	Generate Excel Sample To Upload	
BATCH TRANSACTION	Bulk Employee Record.	
EMPLOYEE	Retresh	
EMPLOYEE INFO INDIVIDUAL EMPLOYEE INFO BULK	Upload	X Clear All
MODIFY EMPLOYEE	Sample-Emp-Record.Xisz	Delote
VIEW ALL ENPLOYEE		
SALARY		

g) Click "Modify Employee" under "EMPLOYEE" to modify a record

ACCOUNT	Account Info					
ADVICE GENERATION	-					
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View	
EMPLOYEE		CAGN1		EUR 1,006.41	Details Statement	
FURNI OVER THEO IN DO ADVINI		CAGN1		USD 22,444,43	Details Statement	
EMPLOTEE INFO INDIVIDUAL		SBSTF		NPR 588,309.34	Details Statement	
EMPLOTEE BAPO BOLK						
MODIFY EMPLOYEE						
VIEW ALL EMPLOYEE						

h) Enter the Account Number and click "Search"

ACCOUNT	Modify Employee
ADVICE GENERATION	Employee A/C
BATCH TRANSACTION	Search
EMPLOYEE	
EMPLOYEE INFO INDIVIDUAL	
EMPLOYEE INFO BULK MODIFY EMPLOYEE	
VIEW ALL EMPLOYEE	

i) Click "Edit" or "Block" or "Delete" as required.

ACCOUNT	Modify En	iployee					
ADVICE GENERATION	Employee A/C						
BATCH TRANSACTION	in an a second s	Search					
MPLOYEE	-						
IMPLOYEE INFO INDIVIDUAL	1 Carried State						
MPLOYEE INFO BULK	Employe	e Information					
ODIFY EMPLOYEE	5.N	Employee Name	Employee A/C No	Employee Address	Employee Designation	Employee Joined Date	Actions
EW ALL EMPLOYEE	- 1	Emp7		NBL	AM	2018-10-01	Edit Block Delete
ADV	145						
LAUCT							

CCOUNT	Modify Employe	ee					
/ICE GENERATION	Employee A/C Number						
TCH TRANSACTION		Search					
PLOYEE		-					
iployee info individual Iployee info bulk	Employee Info	ormation					
DIFY EMPLOYEE	S.N Empk	oyee Name	Employee A/C No	Employee Address	Employee Designation	Employee Joined Date	Actions
LARY		Emp7		NBL	AM	2018-10-01	Esht Block Delete
IDOR	Edit Employee						
NOOR TRANSACTION	Name	Emp7					
Change Password	Account Number						
Logout	Address	NIBL.					
	Designation	AM					
	Joined Date	Oct 1, 2018	1				
	Block Status	Update					

Click "VIEW ALL EMPLOYEE" under "EMPLOYEE" to view all records

COUNT	Employe	ee Detail					
DVICE GENERATION	-						
ATCH TRANSACTION	SN	Employee Name	Account Number	All Employee Detail Employee Address	Designation	Joined Date	Status
EMPLOYEE	1	Empl		KTM	Officer	2018-12-01	UnBlock.
	2	Emp2		KTM	Officer	2018-12-02	UnBlock
	3	Emp3		KTM	Officer	2018-12-03	UnBlock
EMPLOYEE INFO BULK	4	Emp4		KTM	Officer	2018-12-04	UnBlock
MODIFY EMPLOYEE	5	Emp5.		KTM	EUR	2014-11-10	UnBlock
VIEW ALL EMPLOYEE	6	Empő		KTM	USD	2014-12-01	UnBlock
		Enter?		MBI	2.54	2018-10-01	UnBlock

- 8) Salary
- a) Salary Transaction Flow
 - The transaction requires TWO 'Maker' user to create transaction and TWO 'Checker' users to approve the Transaction.
 - The first 'Maker' user creates a Salary Sheet and the second 'Maker' user approves the Salary Sheet.
 - Any 'Maker' user can create Salary Transaction once the Salary Sheet is approved.
 - The transaction is auto created once approved by both Checkers.
 - The transaction cannot be cancelled once approved by both 'Checker' users.
 - The transaction created can be cancelled by any user.
- b) Click "SALARY SHEET" under "SALARY" to create salary sheet.

ACCOUNT	Account Info					
ADVICE GENERATION						
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View	
EMPLOYEE		CAGN1		EUR 1,005.41	Details Statement	
		CAGN1		USD 22,444.43	Details Statement	
SALARY		SBSTF		NPR. 588,309.34	Details Statement	
SALARY SHEET						
SALARY APPROVAL	-					
SALARY REPORT						

c) Click "Generate Sample"

ACCOUNT	Upload Salary Sheet	
ADVICE GENERATION	Refresh Generate Sample	
BATCH TRANSACTION	Salary Date	
THPLOYEE	d. Unioad Salary Sheet	
SALARY	A. Alexandra and a second	
SALARY SHEET		
SALARY REPORT		
VENDOR		
VENDOR TRANSACTION		
Change Password		
Cogout		

d) Enter details in Excel, select date, and click "Upload Salary Sheet"

File Heme Insert Rege Layout Formulas Data Review Vice Taxm Q Tell metabolity you want to do. Sprin	A Share
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	- *
88 × 1 × 1 × 1 × 1 × 1	~
A B C D E F G H I J K L M N O P Q R	ş •
1 Employee Record Employee Name Employee Addret Employee Account No Currency Code Salary	
3 43 Emp1 KTM NPR 123	
4 44 Emp2 KTM NPR 456	
5 43 Emp3 KTM NPR 789	
6 46 Emp4 KTM NPR 901	

ACCOUNT	Upload Salary	y Sheet		
ADVICE GENERATION	Refresh	Generate Sample	-	
BATCH TRANSACTION	Salary Date # A.D. III B.S. Salary Date in A.D.			
SALARY	Salary Month	October		
SALARY SHEET	Salary Year	2018		
SALARY REPORT	i Upload			🗙 Clear All
VENDOR	Salary_sheet (4).X	(is		Delete
VENDOR TRANSACTION				
S Change Password				
Cogout				

e) Click Upload

MONT	Upload	Salary She	Kelt.						
VICE GENERATION	Refres	sh Gener	rate Sample						
CH TRANSACTION	Salary Date								
LOVEE	* A.D. 9 J	B.S.							
	Salary Date	+ m 4.D.							
RY	Salary Mo	oth O	ctober	7					
RY SHEET	Salary Yes	ar 20	018						
ARY APPROVAL									
RY REPORT				× Ck	ear All				
DOR	Salary s	heet (4) Xis							
the manual second	Done			CMM					
Change Password									
Change Password	Emplo	yee Inform	nation						
Change Password Logout	Emplo Total En	vee Inform	nation						_
Change Paseword Logout	Emplo Total En	vyee Inform ployee :4 Emp Reco	nation ordia e	Smployee Name	Accound Name	Empinyee A/G Number	Employee Address	Currency Code	Salary
Change Password Logout	Emplo Totai Em 5.9	nyee Inform uployee :4 Emp Rec 43	nation ord id E Emot	implayee Name	Account Name DH4X64_SURENDEA	Engloyee A.C. Number	Employee Address KTM	Currency Code MPR	Salary 123.00
Change Password Lopout	Emplo Total Em 1 2	n <mark>yee Inform</mark> Iployee :4 Emp Rec 43 44	nation entité (Émei Emei	împînyee Name	Áccount Name DHAIGAL SURENDRA. K.C. ZEVIAN	Employer A/C Number	Employee Address KTM KTM	Carrency Code 1959: 1968:	Salary 123.00 456.00
Change Paseword Logout	Emplo Total Em 1 2 3	n <mark>yee Inform</mark> Iployee :4 Emp Rec 43 44 45	nation ord ka e Empi Empi Empi	Employee Name	Árcount Name DHARAL SUBENDRA K.C. JEINN GURUNG HIRA MAYA	Employee A/C Number	Employee Address KTM KTM KTM	Garrency Cole 1955 1955	Salary 123.00 456.00 789.00

f) Click "Save"

ľ	ACCOUNT	Upload Salary Sheet
	ADVICE GENERATION	Refresh Generate Sample
	BATCH TRANSACTION	Corporate salary record uploaded successfully.

g) To approve salary (login and second 'Maker' user) sheet click "SALARY APPROVAL" under "SALARY"

ACCOUNT	Account Info					
ADVICE GENERATION	-					
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View	
EMPLOYEE		CAGN1		EUR. 1,006,41	Details Statement	
and the second se		CAGN1		USD 22,444.43	Details Statement	
SALARY		SBSTF		NPR 588,309.34	Details Statement	
SALARY SHEET	-					
SALARY APPROVAL						
SALARY REPORT						

h) Click "View"



i) Approve/Reject the Transaction

				List Of	Salary Shoet			
H TRANSACTION	5.N	Salary Year	Salary Honth	Salary Uploaded Da	te	Uploaded By	Status	Action
AMP P	1	2018 A.D.	October	2018-10-24		mcc1@gmail.com	PENDING	View
ALL CONTRACTOR OF	0							
ι γ								
Y SHEET	General Info	rmation						
YREPORT	Salary Year	2018 A.D.						
R	Salary Month	October						
R TRANSACTION	Salary Uploaded Date	2018-10-24						
	Uploaded By	moc1@gmail.com						
Change Password	Status	PENDING						
Logout	1			Employe	e Salary Detail			
	S.N Emp	Name Emp A/	c No Account Name	Emp Designation	Emp Address	Amount	Salary Approved Date	Salary Payment Status
	1 En	np1		Officer	KTM	123.00	N/A	PENDING
	2 En	1p2		Officer	KTM	456.00	N/A	PENDING
	- T E.	500		Contract.	KTM.	780.00	\$17.5	SENIDIA/C
nter OTP	3 64 4 85 4	φ3 pri Approve	Reject	Officer Officer	KTM KTM	901.00	14/A 14/A	PENDING. PENDING
nter OTP	3 6 4 8 4	Approve	Reject	Officer Officer	ктм қти	786.00 901.00	4µА 14/А	PENDING. PENDING
nter OTP	3 60 4 20 5 Salary Sheet /	4pprove	Reject	Officer Officer	ктм қти	786.00 901.00	чµА 14/4	PENCING
nter OTP Int E generation	3 60 4 20 5 Salary Sheet	Approve Approval	Reject	Officer Officer	KTM KTH	786.00 901.00	4ДА 34ДА	PENCING
nter OTP Int e generation itransaction	3 €6 4 E6 5 Salary Sheet A ✓ A code has b	Approve	Reject exercit mobile number and to yo	Officer Officer	KTM KTM	788.00 901.00	14A 14/4	PENDING
nter OTP Int e generation i transaction iyte	3 60 4 En 5 Salary Sheet J Calary Sheet J OTP Code	Approval EVENTOS	Reject ered mobile number and to yo	Officer Officer	KTM KTM ode to approve sala	784.00 901.00	14A 14/4	PENDING
nter OTP Int e generation i tilunsaction i tilunsaction i tilunsaction	3 60 4 50 5 Salary Sheet A M A code has b OTP Code	Approve Approval ensent on your regist ZINIC25	Reject	Officer Officer	KTM KTM	784.00 901.00	ημΑ ΤιζΑ	PENDING
nter OTP Int e generation iteansaction wee y y seet	3 60 4 50 9 Salary Sheet J I OTP Code	Approve Approval Etheose Etheose Contirm	Reject	Officer Officer	KTM KTM	784.00 901.00	ημΑ 3ψ4	PENDING
nter OTP Int E generation I transaction Wefe Y sefet Y AMFROVAL	3 60 4 50 4 50 5 Salary Sheet A Salary Sheet A OTP Code	Approve Approve Approve Continue Continue	Reject	Officer Officer	KTM KTM	784.00 901.00	ημΑ 3ψ4	PENDING.

k) To view salary report click "SALARY REPORT" under "SALARY"

Salary sheet approved successfully.

ICE GENERATION

DVICE GENERATION	00								
ATCH TRANSACTION			and the second second	A REAL PROPERTY.	List Of Salary Sheet		the state	and the same	
	SJN	Salary Year	Salary Month	Salary Uploaded Date	Uploaded By	Approved Date	Approved By	Status	Action
IPLOTEE	1	2018 A.D.	October	2018-10-24	mcc1@gmail.com	2018-10-24	mcc2@gmail.com	APPROVED	View
MARY	2	2018 A.D.	Janauary	2018-10-12	mcc1@gmail.com	2018-10-12	mcc2@gmail.com	APPROVED	View
NI ARY SHEET	3	2018 A.D.	February	2018-10-12	mcc1@gmail.com	2018-10-12	mcc2@gmail.com	APPROVED	View
CANT SHEET	4	2018 A.D.	March	2018-10-12	mot1@gmail.com	2018-10-12	mcc2@gmail.com	APPROVED	View
ALARY APPROVAL	5	2018	1	2018-05-31	mcc1@gmail.com	2018-05-31	mcr2@gmail.com	APPROVED	View
ALARY REPORT	6	2018	4	2018-05-31	mcc1@gmail.com	2018-05-31	mcc2@gmail.com	APPROVED	View
NOOR	7	2018	5	2018-05-30	mcc1@gmail.com	2018-05-30	mcc2@gmail.com	APPROVED	View
	8	2018	2	2018-05-30	mcc1@gmail.com	2018-05-30	mcc2@gmail.com	APPROVED	View
NDOR TRANSACTION	9	2018	3	2018-03-30	moc1@gmail.com	2018-03-30	mcc2@gmail.com	APPROVED	View
	30	2018	5	2018-03-19	mcc1@gmail.com	2018-03-19	mcc2@gmail.com	APPROVED	View

I) To create Salary Transaction, click "TRANSACTION INITATION" under "BATCH TRANSACTION"

ACCOUNT	Account Info					
ADVICE GENERATION						_
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View	
TRANSACTION INITIATION		CAGN1		EUR 1,006.41	Details Statement	
TRANSACTION REPORT		CAGN1.		USD 22,444.43	Details Statement	
EMPLOYEE		SBSTF		NPR 588,309.34	Details Statement	
SALARY						

m) Click "View" to view the salary sheet

ACCOUNT	Transaction Ini	Transaction Initiation										
ADVICE GENERATION		Balance : NPR 588,309.34										
BATCH TRANSACTION												
TRANSACTION INITIATION	From Account											
TRANSACTION REPORT	Ramark	SALAPYS										
EMPLOYEE	Pochian K	30400LU										
SALARY		Add Txn Detail Excel Txn	Detail									
VENDOR		Resident State										
VENDOR TRANSACTION	S.N	Salary Year	Salary Honth	Uploaded Date	Status	Action						
	1 2018	A.D.	October	2018-10-24	APPROVED	View						

n) Click "Payment" to initiate transaction (or reject the transaction)

TCH TRANSACTION		Balance : NPR 588,309.34				
INSACTION INITIATION INSACTION REPORT PLOYEE	From Account Remark	SALARY1				
ARY DOR	5.N	Salary Year	Salary Hooth	Uploaded Date	Status	Action
Change Pacewood	Total Amount :	2.269.00				
Logoat	S.N -	To Account Name	To Account Number	Currency Code	Amounts	Remark
rologi	1			NPR	123.00	Monthly Salary
	2			NPR	456.00	Monthly Salary
	3			NPR	799.00	Monthly Salary
				L of other	and and	The second s

o) Enter the Transaction Password

ACCOUNT	Tr	ransaction Initiation
ADVICE GENERATION		
BATCH TRANSACTION	Tra	ansation segment
TRANSACTION INITIATIO	Charles 1	
TRANSACTION REPORT		Continu
EMPLOYEE		

p) Enter OTP

ACCOUNT	Transaction Initiation	
ADVICE GENERATION	A code has been sent on your registered mobile number and to your enail address. Enter the code to approve salary sheet.	
BATCH TRANSACTION		
TRANSACTION INITIATION	OTP Code BErland	
TRANSACTION REPORT	one core	
EMPLOYEE	Contirm	
SALARY		
ACCOUNT	Transaction Initiation	
ADVICE GENERATION		
DATCH TRANSACTION	Batch transaction initiated successfully.	

q) To approve the salary transaction login as a 'Checker' user and click "TRANSACTION APPROVAL" under "BATCH TRANSACTION"

Account Info			
RUPAK KHADKA			
Account Number	Scheme Code	Available Balance	View
	CAGN1	EUR 1,006.41	Details Statement
	CAGN1	USD 22,444.43	Details Statement
	SBSTE	HPR 588,309.34	Details Statement
	Account Info RUPAK KIADKA Account Number	Account Info RIIPAK KHADKA Account Number CAGIU CAGIU CAGIU SISTF	Account Info RIPAK KIADKA Account Number CAGIU CAGIU CAGIU USD 22,444.43 SISTF INP. S06,309,34

r) Click "Detail" to view Salary Transaction Details

BATCH TRANSACTION	From Date	Oct 1, 2018							
RANSACTION APPROVAL	To Date	Oct 24, 2018	=						
RANSACTION REPORT		Show							
IPLOYEE									
LARY	Transaction	Approval							
				and and a second			Description Assessment Dates		
DOR	S.N Initiated Dat	e Initiated Dy	From A/C	Total Amount	Total Approver lio	Approved by	Kennanning Approver üser	Remark	Pretient
DOR DOR TRANSACTION	5.N Initiated Dat 1 2018-10-24	e Initiated Dy rfcc2@gmail.com	From A/C	Total Amount 2,269.00	Total Approver No 3	Approved by	acc1@gmail.com, acc2@gmail.com, acc3@gmail.com	SALARY1	Detai

s) Click "Approve" to approve the transaction

	From Date	Oct 1, 2018								
H TRANSACTION	To Date	04.04.0010	_							
SACTION APPROVAL	To Date	Oct 24, 2018								
SACTION REPORT		Show								
OVEL	1 1 1 1 1 1 1 1 1	and the second second								
RY	Transact	ion Annroval								
	munsura	our approxim								
n,	SJI Initiate	Date Initiated By	From A/C	Total Amount	Total Approver No	Approved By	Remaining App	proverUser	Remark	Action
IR TRANSACTION	1 2018-	0-24 mcc2@gmail.com		2,259.00	3	*	acc1@gmail.com, acc2@gm	al.com, acc3@gmai.com	SALARY1	Detail Approv
Change Password										Reject
Logout										
	Batch Tr	ansaction Details								
	-									
	6									
	5.0	Employee Name	Account Name	To Account	Employee Design	wition	Remark	Currency Code	Tota	l Ansaant
	SN 5	Employee Name Emp1	Account Name	To Accesset	Employee Design Officer	ation	Remark Manthly Salary	Currency Code	Tota	1 Annount 123.00
	5.N 1 2	Employee Name Emp1 Emp2	Account Name	To Account:	Employee Design Officer Officer	sation	Remark Monthly Salary Monthly Salary	Currency Code NPR NPR	Tota	1 Annoant 123.00 156.00

t) Enter Transaction Password

L	ACCOUNT		
L	BATCH TRANSACTION	Transaction	Approval
ŀ	TRANSACTION APPROVAL	Transaction Password	
Ŀ	TRANSACTION REPORT		submit
L	EMPLOYEE		

u) Enter OTP

Transaction	1 Approval
A code has	been sent on your registered mobile number and to your email address. Inter the code to approve the transaction.
OTP Code	Submit
	Transaction

- v) Login as second 'Checker' user and repeat steps 'q' to 'u'
- w) Transaction report can be viewed from "TRANSACTION REPORT" under "BATCH TRANSACTION".

ATCH TRANSACTION	Transaction Deport											
	Transaction Report											
KANSACTION APPROVAL	60											
KANSACIJON KEPUKI	Farm Alf		-	Initiated for	-	la se		100			Destroy	
IPLOYEE	SJI TOURAS	Date	Date	Indiated by	Remark	Total Amount	Approved By	Approver	Approver Us	er 👘	allows and a	Action
LARY	1	2018-10-24	2018-10-24	mcc2@gmail.com	SALARY1	2,269.00	acc1@gmail.com, acc2@gmail.com	acc2@gmai.com	Approved by all s	users Co	mpleted	View Deta
IDOR	2	2018-10-23	2018-10-23	mcc1@gmail.com	TEST2	333.00	acc1@gmai.com, acc2@gmai.com	acc2@gmail.com	Approved by all u	users Co	mpleted	View Deta
DOR TRANSACTION	3	2018-10-23	2018-10-23	mcc1@gmail.com	TESTI	357.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all u	users Co	mpleted	View Deta
	4	2018-10-23	2018-10-23	mcc1@gmail.com	TESTI	357.00	acc1@gmail.com	acc1@gmail.com	Approved by all u	users Co	mpleted	View Deta
Change Password	5	2018-10-12	2018-10-12	mcc2@gmail.com	Test8	473.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all u	users Co	mpleted	View Deta
Logout	6	2018-10-12	2018-10-12	mcc1@gmail.com	Testa	473.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all o	users Co	mpleted	View Det
	7	2018-10-12	2018-10-12	mcc2@gmail.com	Test7	473.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all o	users Co	moleted	View Det
	8	2018-10-12	2018-10-12	mcc1@gmail.com	Testő	423.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all s	users Co	mpleted	View Det
	9	2018-10-12	2018-10-12	mcc1@gmail.com	Test4	231.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all u	users Co	mpleted	View Det
	10	2018-10-12	2018-10-12	mcc1@gmail.com	Test3	227.00	acc1@gmail.com, acc2@gmail.com	acc2@gmail.com	Approved by all u	users Co	mpleted	View Deb
	÷		_									
	Fint 1 2 3	4 5 = >>	Lost									_
	Batch Transaction	Details										
	5.9 Employee Name		Account Na	me To Account	-	Employee De	signation R	emark Cur	rency Code To	otal Amount	Status	
	1 Empl	1	1			Office	r Mont	Ny Salary	NPR	123.00	Complet	ed
	2 Emp2	2				Office	r Moni	tily Salary	NPR	455.00	Complet	red
	3 Emp1	3				Office	r Mont	tily Salary	NPR	789.00	Complet	red
	4 Emoi					Office	r Moni	hly Salary	NPR	901.00	Complet	ed.

9) Vendor

All vendors can be enrolled into the system. Vendor details can be entered individually or can be bulk uploaded. a) Enter Individual Vendor Details – click on "VENDOR INFO INDIVIDUAL" under "VENDOR

Vendor Detail ACCOUNT ADVICE GENERATION BATCH TRANSACTION Vendor Ac ed Da 2018-01-01 2018-01-02 2018-01-03 EMPLOYEE Ven2 Ven3 KTM KTM KTM SALARY UnBlock 2018-01-04 Ven-UnBlock VENDOR Ven5 Ven6 KTM KTM 2018-01-05 2018-01-06 UnBlock UnBlock 5 VENDOR INFO INDIVIDUAL VENDOR INFO BULK MODIFY VENDOR TEW ALL VENDOR NOOR TRANSACTION

b) Enter the details and click "Create"

ACCOUNT	Vendor Individual	
ADVICE GENERATION	Vendor Name Ven7	
BATCH TRANSACTION	Account Number	
EMPLOYEE	Vender Address NIBL	
SALARY	Joined Date Oct 1 2018	
VENDOR		
VENDOR INFO INDIVIDUAL VENDOR INFO BULK MODIFY VENDOR	Create	
VIEW ALL VENDOR		
VENDOR TRANSACTION		
ACCOUNT	Vendor Individual	
ADVICE GENERATION	Corporate Vendor record created successfully	

c) Enter Bulk Vendor Details - click on "Vendor INFO BULK" under "Vendor"

ACCOUNT	Account Info					
ADVICE GENERATION						
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View	
EMPLOYEE		CAGN1		EUR 1.006.41	Details Statement	
		CAGN1		USD 22,444.43	Details Statement	
SALARY		SBSTF		NPR 586,040.34	Details Statement	
VENDOR						
VENDOR INFO INDIVIDUAL						
VENDOR INFO BULK						
MODIFY VENDOR						
VIEW ALL VENDOR						
VENDOR TRANSACTION						

d) Click Generate Excel Sample To Upload Bulk Vendor Record

ACCOUNT	Vendor Info Bulk
ADVICE GENERATION	Generate Excel Samole To Udoad
BATCH TRANSACTION	Bulk Vendor Record.
EMPLOYEE	Retresh
SALARY	Add Corporate Vendor Record
VENDOR	
VENDOR INFO INDIVIDUAL	
VENDOR INFO BULK MODIFY VENDOR	
VIEW ALL VENDOR	
VENDOR TRANSACTION	

e) Enter the details in excel and click "Add Corporate Vendor Record"

an 🖘 🕅 : sample-vendor-record (1) site - Ercel													E - 5 ×								
Con Parte S Fore Dipboar	py • mat Painter	Calibri • 11 B I U •	- Λ΄ Λ΄ Ξ Δ· Δ· Ξ		Wrap Te	et k Center	Test CF - %	• • • • • • • •	Condition	ui Formati g · Table ·	S Explo	lation inatory	Check Cel		Heffinite insert	Delete Forma	∑ AutoSu Fill • € Clear •	m A Z Sort Filte	& Find & r * Select *		
B10	3 . 6	A																			-
4	A	8	c		D	E	F	G	н	4	1	к	L	м	N	0	p	a	R	5	T
2 Vendor N	lame	Account No	Address	Joine	d Date																
3 W	/en1		KTM		01-01-2018																
4 W	/en2		KTM	1	02-01-2018																
5 W	len3		KTM		03-01-2018	1															1
6 W	/en4		KEM		04-01-2018																
7. W	/en\$		KTM		05-01-2018	1.1															
8 W	ien6		KTM		06-01-2018																
9 W	len7		NIBL		01-10-2018	100															

f) Click "Upload"

ACCOUNT	Vendor Info Bulk	
ADVICE GENERATION	Generate Excel Sample To Upload	
BATCH TRANSACTION	Bulk Vendor Record	
EMPLOYEE	Remesn	
SALARY	Upload	× Clear All
VENDOR	Sample-Vendor-Record (1).Xlax	Datata
VENDOR INFO INDIVIDUAL		
MODIFY VENDOR		
VIEW ALL VENDOR		
VENDOR TRANSACTION		

g) To modify vendor click "MODIFY VENDOR" under "VENDOR"

ACCOUNT	Modify Vendor
ADVICE GENERATION	Vendor A/C Number
BATCH TRANSACTION	Search
EMPLOYEE	
SALARY	
VENDOR	
VENDOR INFO INDIVIDUAL	
MODIFY VENDOR	
VIEW ALL VENDOR	
VENDOR TRANSACTION	

h) Enter Account Number and click "Search"

ACCOUNT	Modify Ven	dor				
ADVICE GENERATION	Vendor A/C Nut	mber				
BATCH TRANSACTION		Search	_			
EMPLOYEE						
SALARY	Vendor In	formation				
VENDOR		Manufact Manua	Manuface & P. Ma	About a defense	Manufact Indianal Parts	
VENDOR INFO INDIVIDUAL	1	Ver/7	VEROCK AVE IND	NZBL	2018-10-01	Edit Block Delete
MODIEY VENDOR	+					,
VIEW ALL VENDOR						
VENDOR TRANSACTION						

i) Click "Edit" or alternatively "Block" or "Delete"

DVICE GENERATION	Vendor A/C Number	-				
TCH TRANSACTION		Search				
HPLOYEE		Jearch				
LARY	Vendor Inform	nation				
NDOR		Vendor Name	Vender A/C No	Vendor Address	Vendor Joined Date	Actions
ENDOR INFO INDIVIDUAL ENDOR INFO BULK ODIFY VENDOR	1. 1. 	Ven7		NEBL	2018-10-01	Edit Block Delete
EW ALL VENDOR	Edit Vendor					
NDOR HOMSACITON	Name	Ven7				
Change Password	Account Number					
Logaut	Address	NIBL				
	Joined Date	Oct 1, 2018				

- j) Maker changes and click "Update"
- k) To View all Vendors click "VIEW ALL VENDOR" under "VENDOR"

VICE GENERATION	00					
ICH TRANSACTION				All Vendor Detail	ALCO ALCO	
and a second second	SN	Vendor Name	Vendor Account Number	Vendor Address	Joined Date	Status
PLOYEE	1	Ven1		KTM	2018-01-01	UnBlock
and and	2	Ven2		KTM	2018-01-02	UnBlock
ULARY	3	Ven3		KTM	2018-01-03	UnBlock
NDOR	4	.Ven4		KTM	2018-01-04	UnBlock
CHOOK	5	VenS		KTM	2018-01-05	UnBlock
ENDOR INFO INDIVIDUAL	6	Ven6		KTM	2018-01-06	UnBlock
ENDOR INFO BULK	7	Ven7		NIBL.	2018-10-01	UnBlock
ODIFY VENDOR	i					
TEW ALL VENTYOR						

10) Vendor Transaction

- a) Vendor Transaction Flow
 - The transaction requires a 'Maker' user to create transaction and TWO 'Checker' users to approve the Transaction.
 - The transaction is auto created once approved by both Checkers.
 - The transaction cannot be cancelled once approved by both 'Checker' users.
 - The transaction created can be cancelled by any user.
- b) Create Vendor Transaction click on "VENDOR TRANSACTION INITIATION" under "VENDOR TRANSACTION"

ACCOUNT	Account Info					
ADVICE GENERATION	RUPAK KHADKA					
BATCH TRANSACTION	Account Number	Scheme Code	Available Balance		View	
MPLOYEE		CAGN1		EUR 1,006.41	Details Statement	
and the second se		CAGN1		USD 22,444.43	Details Statement	
ALARY		SBSTE		NPR 586,040,34	Details Statement	
VENDOR						
ENDOR TRANSACTION						
ENDOR TRANSACTION INITIATION						
VENDOR TRANSACTION REPORT						
VENDOR TRANSACTION REJECTED						

c) Select Account Number and Click on "Generate Vendor Sample Excel"

	Corporate Payment
BATCH TRANSACTTON	Balance :NPR 586,040.34
CHIDI OVER	
CALADY	From Account
SALARY	Remark Vendor TXN1
VENDOR	Generata Version
VENDOR TRANSACTION	Undeat Transaction Record
VENDOR TRANSACTION REPORT	
VENDOR TRANSACTION REJECTED	

d) Enter details in Excel and click "Upload Transaction Record"

	5- <u>a</u>	(+ 				-		Tran	section_de	tail_excel (5)	udar - Excel	0							B	- 5 ×	
Paste	K Cut Rh Copy - Format Pain	Calibri B I U	+ 11 + 1 + 11 + 1		Pr Pr	Irap Text Ierge & Center	Gen	eral - % •	** **	Conditional Commatting •	Format as Table -	Normal Good	Bad	al	Insert	Delete Format	∑ AutoSum ↓ Fill * ≪ Clear *	A P	agnin	>4 share	
	Clipboard	9	Font	15	Alignment		9	Number	6			Styles-				Cells	E	ating			ï
F22		3 2 3	c.		D	E	F	G	н	1	1	к	L	м	N	0	P Q	R	s	T j	
1				and the second second																	
2 10	Account Num	t Currency Code	Amount	Remarks		-				-											
3		NPR	123	Ven1																	
4		NPR	456	Ven2																	
5		NPR	789	Ven3																	
6		NPR	901	Ven4																	
1						100															

e) Click "Upload"

ACCOUNT ADVICE GENERATION	Corporate Payment		
BATCH TRANSACTION	Balance :	IPR 586,040.34	
EMPLOYEE	From Account		
SALARY			
VENDOR	Kemark Vendor IXN1		
VENDOR TRANSACTION	Sample Excel		
VENDOR TRANSACTION INITIATION	Upload	X Clear All	
VENDOR TRANSACTION REPORT VENDOR TRANSACTION REJECTED	Transaction_detail_excel (5).XIsx	Delate	

f) Click "Initiate Payment"

ATCH TRANSACTION NRLOYEE RADOR REM	DVICE GENERATION	Corporate Pa	yment						
NORE TRANSACTION INITIATION NORE TRANSACTION REPORT NORE TRANSACTION REPORT NORE TRANSACTION REPORT NORE TRANSACTION REPORT NORE TRANSACTION REPORT NORE TRANSACTION REPORT Dore Logout	VICE GENERATION TO ITRANSACTION IPLOYFE LARY NDOR INDOR TRANSACTION	From Account Remark Generate Vendor Sample Excel	Balance :NPR 584	5,040.34 •					
NDCR TRANSACTION REPORT NOR TRANSACTION REFERTED	NOR TRANSACTION INITIATION			🗙 Clear All					
Change Password Consult	IDOR TRANSACTION REPORT NOOR TRANSACTION REJECTED	Transaction_detail	il_excel (5).Xinx	Ches					
S.N Account Name To Account Currency Code Amount : 22200 Ven1 1 NVR 122200 Ven1 1 2 NVR 456.00 Ven2 3 NVR 1000 Ven3	Change Password								
1 NPR 123.00 Ver1 2 NPR 456.00 Ver2 3 NPR 270.00 Ver3		Total Amount : 2,	269.00 Account	Name	To Account		Currency Code	Amount	Remark
2 500 500 500 500 500 500 500 500 500 50		1.	PRODUITE			NFR.		123.00	Ven1
3 NPB 789.00 Ver3						NPR.		456.00	Vwn2
		2							

g) Enter Transaction Password

Corporate P	syment	
Transaction		
Pasemonu	Confirm	
	Corporate Pa Transaction Password	Corporate Payment Transaction Password Confirm

h) Enter OTP

ACCOUNT ADVICE GENERATION	Corporate Payment
BATCH TRANSACTION	A code has been sent on your registered mobile number and to your email address. Enter the code to approve the transaction.
EMPLOYEE	OTP Códe P2075
SALARY	Confirm
VENDOR	
ACCOUNT	Corporate Payment
ADVICE GENERATION BATCH TRANSACTION	Vendor transaction initiated successfully.

i) To Approve vendor transaction (login as 'Checker') and click "VENDOR TRANSACTION APPROVAL" under "VENDOR TRANSACTION"

ACCOUNT	Account Info				
BATCH TRANSACTION	the second second				
EMPLOYEE	Account Number	Scheme Code	Available Balance		View
SALARY	1.00	CAGN1		EUR 1,005.41	Details Statement
and a second		CAGN1		USD 22,444.43	Details Statement
VENDOR		SBSTF		NPR 585,040.34	Details Statement
VENDOR TRANSACTION					
VENDOR TRANSACTION APPROVAL					
VENDOR TRANSACTION REPORT					

j) Click "Detail"

ACCOUNT BATCH TRANSACTION EMPLOYEE SALARY	From To Da	Date ate	Oct 1, 2018 Oct 24, 2018 Show]=]=						
VENDOR VENDOR TRANSACTION VENDOR TRANSACTION APPROVAL	Tri Su	ansaction Ap	pproval Initiated By	From A/C	Total Amount	Total Approver No	Approved By	Rentaining Approver User	Remark	Actions
VENDOR TRANSACTION REPORT	1 e	2018-10-24	mcc1@gmail.com	00105140008992	2,289.00	3	1	acc1@gmail.com, acc2@gmail.com, acc3@gmail.com	Vendor 7XNI	Detail Approve Reject

k) Click Approve

H TRANSACTION OVEE IRY	From Date To Date	Oct 1, 2018 Oct 24, 2018 Show	-						
OR DR TRANSACTION OR TRANSACTION APPROVAL	Transaction A	pproval	From A/C	Total Amount	Tatal Approver No	Approved By	Remaining Approver Usee	Remark	Actions
R TRANSACTION REPORT Change Password Logout	1 2018-10-24	rricc1@gmail.com	00105140008992	2,269.00	2		atc18gmal.com, acc28gmal.com, acc38gmal.com	Vendor TXN1	Detail Approve Reject
	Vendor Trans	action Details							
	5.0 1	To Account Name		To Account Number	Ven1	Remark	Currency Code NR 123	Total Ame	ount
	3				Ven2 Ven3		NPR 456 NPR 709	.00	

I) Click Transaction Password

ACCOUNT		
BATCH TRANSACTION	Transaction	Approval
EMPLOYEE	Transaction Password	•••••••
SALARY		Submit
VENDOR		

m) Enter OTP

ACCOUNT	Transaction Approval	
EMPLOYEE	A code has been sent on your registered mobile number and to your email address. Enter the code to approve the transaction.	
SALARY VEHDOR	OTP Code QN78AC Submit	
ACCOUNT BATCH TRANSACTION	Corporate Vendor transaction approved successfully.	

- n) Login as second 'Checker' and repeat steps 'h' to 'l'
- vendor Transaction reports can be viewed from "VENDOR TRANSACTION REPORT" under "VENDOR TRANSACTION"

CCOURT .												
ATCH TRANSACTION	Transaction Report											
IPLOYEE	ā		_									
MARY	From A/C	Initiated	Tinsalized	Initiated By		-	Annual inc.	Final	Remainin	ю	Status	
NDOR	34	Date	Date		Kentark	(ocal /smount	vobiloven p&	Approver	Approver U	lser		Action
UDAD TRANSACTION	1	2018-10-24	2018-10-24	mcc1@gmail.com	Vendor TXN1	2,269.00	acc1@gmai.com, acc2@gmai.com	acc2@gmail.com	Approved by all	lusers O	ompleted	View Deta
NUOK TIGANSACTION	2	2018-10-14	2018-10-14	mcc1@gmail.com	vendor payment	40.00	acc2@gmail.com	acc2@gmail.com	Approved by al	users O	ompleted	View Detai
NOOR TRANSACTION REPORT												
Change Password	Vendor Transactio	n Details										
Logour	-											
rogout	S.N To Account Name		Approved	By	To Account N	umber	Re	nark Curry	ency Code	Total Amount	Status	
Logout	S.N To Account Name		Approved	By	To Account N	umber	Res	mark Corre	ency Code 1	Total Amount 123.00	Status Co	mpleted
Logout	SJI To Account Name		Approved	By	To Account H	anber	Res W	mark Curro en 1 en 2	n <mark>cy Code</mark> 1 NPR NPR	Total Amount 123.00 456.00	Status Co Co	mpleted mpleted